





## **VENTURE CAPITAL PROGRAM APPLICATION CHECKLIST**

Below are the required documents that must be included in an application for DGVC. If you have any questions or require information on any of the items below, please contact us at 671-647- 4332 or via email at <a href="help@investguam.com">help@investguam.com</a>.

## APPLICANTS MUST SUBMIT TWO (2) SIGNED ORIGINAL APPLICATION PACKETS (1) ONE HARDCOPY & ONE (1) DIGITAL COPY OF ALL DOCUMENTS

		Completed Application Forms		
			Form VC-1	
			Attachment A: Declaration of Principle Owners, Officers and Directors: For those who hold	
			20% or more, directly or indirectly, of the applicant company share or stock	
			Attachment B: Authority to Release Non-Proprietorial Information	
			Attachment C: SSBCI required certification	
			Attachment D: Form for Demographics related Data	
		Currer	nt Guam Business License	
		Articles of Incorporation and By Laws		
		Incorporation Certificate		
		Proposed Equity Distribution Statement (including valuation per share)		
		Current Balance Sheets of Stockholders / Corporation		
		Corpo	rate Financial Statements	
			Current Year	
			Prior Year Ending	
			Five Year Projection	
		Business Plan		
			Company Overview	
			Project Description & Goals	
			Background / Experience (please include resume of key management team)	
			Staffing Pattern / Organization Chart	
			Direct/Indirect impact to industry & community	
			Pitch Deck/Business Presentation (for presentation to board)	
				Financial Plan (Income, Balance & Cash Flow Statements)
	*Please	note t	hat financials must be in excel format	
			Financial Forecast Assumptions	
			Budget for Use of Funds	
		Project Location Information		
			Certified maps showing lot descriptions	
			Current lease agreement (if property is being leased)	
			Approved Guam Land Use Commission Notice (if applicable)	
			Approval from all Federal & Local regulatory agencies	
			Approved Zoning requirements	



